

DEPARTMENT OF THE PROSECUTING ATTORNEY

CITY AND COUNTY OF HONOLULU



Proposed Operating Budget Fiscal Year 2016-2017

March 11, 2016

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MISSION STATEMENT

“To promote and ensure public safety and order through effective, efficient and just prosecution.”

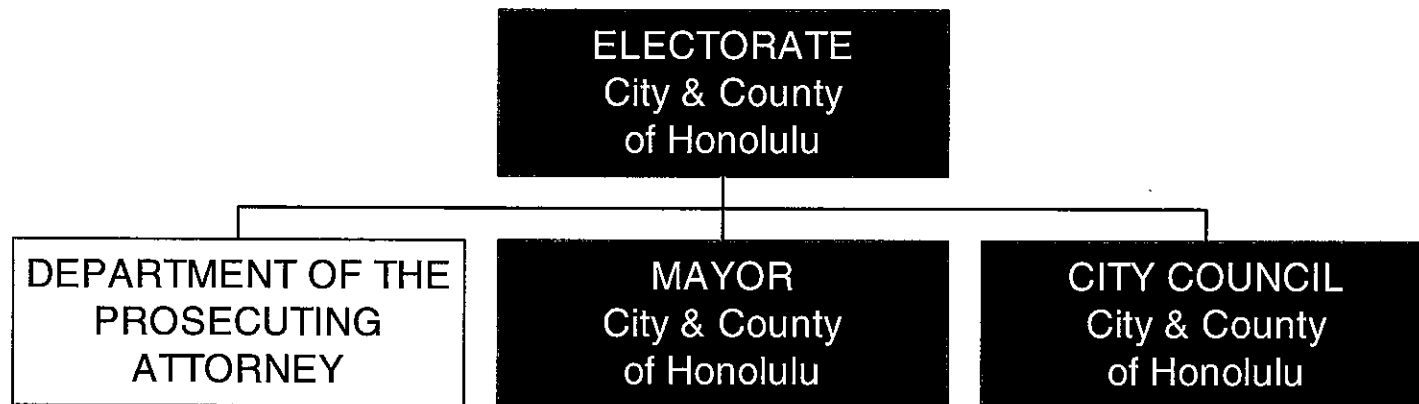
Adopted June 30, 1989

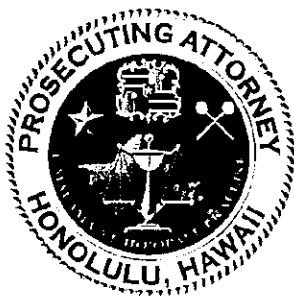
Department of the Prosecuting Attorney

City and County of Honolulu



CITY AND COUNTY OF HONOLULU ORGANIZATION CHART





COURTROOM STAFFING

Number of Courtrooms

Circuit Court 11

Family Court (Kapolei) 5

Domestic Violence Misdemeanor 3

*8B – 21 trials set per week

*8C – 20 trials set per week

8D - (Jury Waived) 4 trials per week

* A & P – (Monday); Motions (Wednesday)

Misdemeanor

Honolulu 9

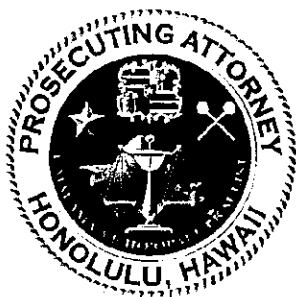
Ewa 2

Kaneohe 1

Wahiawa 1

Waianae (Kapolei) 1

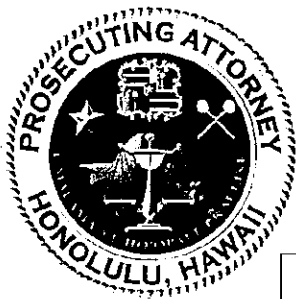
TOTAL 33



MISDEMEANOR / TRAFFIC DIVISION

Cases Scheduled in Court for the Week of 2-29-16

	MON	TUES	WED	THURS	FRI	
COURTROOM	2/29/16	3/1/16	3/2/16	3/3/16	3/4/16	TOTAL
4A-pm	10	11	12	10	12	55
4B (Traffic A&P)	132	106	75	83	84	480
7A-pm		5	6	4		15
10A-pm	21					21
10C	58	58	69	39	61	285
10D	53	41	57	31	50	232
7B am	16	13	14	14	15	72
7B pm	6	6	8	9	2	31
7C am (Criminal A&P)	145	104	73	94	123	539
7D am	22	33	37	29	16	137
7C pm (All Branches)	123	47	36	68	36	310
EWA A	75	58	63			196
EWA B	96	75	81			252
KANEOHE		104	92	86		282
WAHIAWA		96		109		205
WAIANAE	200		114	88	100	502
TOTALS	957	757	737	664	499	3614



SPECIALTY COURTS

	No. of cases per week	No. of Court Days per week
Drug Court	107 cases	2
HOPE Court	147	4
Veteran's Court	7	1
Pre-Trial HOPE Court	8	4
Mental Health Court	14	1
Environmental Court	To be established	



FY 2016-2017 Operating Budgets

	Appropriated <u>FY 2016</u>	Request <u>FY 2017</u>
Total (Millions)	\$23.68	\$23.73
Total Positions	303	302.5*

* Decrease of .5 FTE personal services contract



FY 2016-2017 Operating Budgets

	Appropriated <u>FY 2016</u>	Request <u>FY 2017</u>
Salaries (M)	\$ 17.80	\$ 18.02
Current Expense (M)	\$ 5.60	\$ 5.71
Equipment (M)	\$ 0.27	\$ 0
Total (M)	\$ 23.68	\$ 23.73



FY 2016-2017 Operating Budgets

	Appropriated	Request
	<u>FY 2016</u>	<u>FY 2017</u>
Salaries (M)	\$ 17.80	\$ 18.02

Salary increase due to:

- Mandated Collective Bargaining Agreements
- Deputy Prosecuting Attorney salary adjustments



FY 2016-2017 Operating Budgets

	Appropriated	Request
	<u>FY 2016</u>	<u>FY 2017</u>
Current Expense (M)	\$ 5.60	\$5.71

Current Expense increase due to:

- Upgrade of security system in reception area
- Security guard services for the Honolulu Family Justice Center



**Prosecuting Attorney
General-Funded Vacancies
(Budgeted in Provision for Vacant Positions)**

	Positions
Vacant Positions as of 2/1/2016*	21
Disposition of funded vacancies:	
To be filled before July 1, 2016	10
To be filled in FY 2017**	8

***Reflects 0 deactivated positions**

****Funding in the Provision for Vacant Positions account has been reduced**



Non-Funded Positions (FY16)

Prosecution

Investigator IV (1)	\$ 60,780
Investigator IV (partial)	\$ 28,166

Victim/Witness Assistance

Counselor I (1)	\$ 46,140
Counselor II (1)	\$ 49,914

Total:	\$185,000
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**Prosecuting Attorney
Special and Grant Funded Vacancies
(Budgeted in Agency Salaries)**

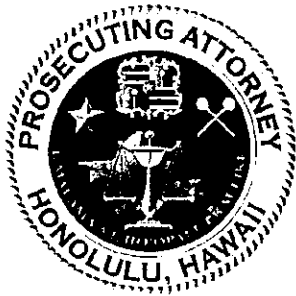
	Positions
Vacant Positions as of 2/1/2016*	30
Disposition of funded vacancies:	
To be filled before July 1, 2016	12
To be filled in FY 2017	0

* Reflects 0 deactivated positions



SPECIAL PROJECTS

FUND (STATE)



STATE ATTORNEY GENERAL'S BUDGET

CAREER CRIMINAL & VICTIM/WITNESS ASSISTANCE

HISTORICAL INFORMATION

	Authorized Positions		
Career Criminal Program	FY1996	FY2011	FY2013
Deputy Prosecutors	12	0	7
Investigators	1	0	0
Support Staff	6	4	5
TOTAL	19	4	12
Victim/Witness Assistance			
V/W Counselors	7	1	6
Support Staff	4	0.5	3.5
TOTAL	11	1.5	9.5



ADDITIONAL STATE FUNDING GRANT-IN-AID FY2013

Career Criminal -funded additional 5 DPAs	\$ 734,973
HOPE Probation -funded 1 DPA	\$ 86,888
Drug Court -funded 2 DPAs (50%)	\$121,057
Victim Witness Program -funded 5 additional counselors, 2 legal clerks, 1 Admin Specialist	<u>\$ 502,965</u> \$1,445,883



STATE ATTORNEY GENERAL'S BUDGET
CAREER CRIMINAL and
VICTIM/WITNESS ASSISTANCE PROGRAMS
FY 2017

	<u>Positions</u>	<u>Funding</u>
Career Criminal		\$ 653,360 less 10% restriction = \$ 588,024
Deputy Prosecutors	2	
Support Staff	5	
Victim/Witness Assistance		\$ 371,722 less 10% restriction = \$ 334,549
Counselors	4	
Support Staff	2	



\$100,000 appropriated to Honolulu Prosecutor's Office

Act 85 SLH 2015

Career Criminal Program - \$95,000
(less 5% restriction)

Released by Governor Ige on Feb 2, 2016



ADDITIONAL FY2017 STATE FUNDING Legislative Request

Community Court Outreach Project - S.B. 2569

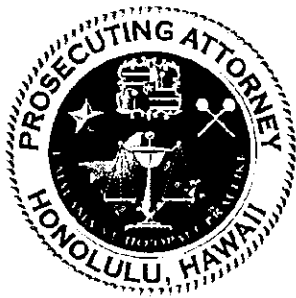
- Collaborative effort by the Prosecutor's Office, Public Defender and Judiciary
- Clear backlog of cases involving homeless defendants who fail to appear at hearings for minor non-violent offenses
- Bring courts to the community where offenders reside
- Allow offenders to clear pending cases; court orders for counseling, treatment and referrals to homeless services

Honolulu Prosecutor's Office: \$165,405 (DPA, Paralegal)

TOTAL FUNDING REQUEST FOR PROJECT: \$612,610



FEDERAL GRANTS FUND



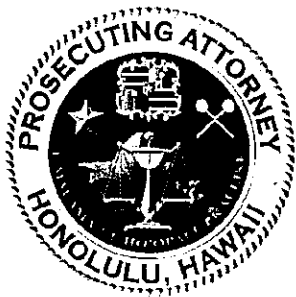
FEDERAL GRANTS THAT SUPPORT TRAINING

Domestic Violence and Sex Assault Training for Prosecutors
(VAWA 2013 – 2015) \$79,444

Multidisciplinary Collaboration in Child Sex Abuse Cases
(JAG 2013 - 2015) \$141,925

Training and Equipment for Prosecutors
(JAG 2013 - 2017) \$151,585

Training and Equipment for Prosecutors
(JAG 2014 - 2018) \$123,957



TRAINING FOR DEPUTY PROSECUTORS (ALL)

- Jun 2013 Kristina Korobov, J.D.
"Domestic Violence/Sexual Assault Prosecution"
- Sep 2013 Charlotte J. Word, Ph.D.
"DNA Testing"
- Aug 2013 Tom Lyon, J.D./Ph.D.
"Interviewing Child Witnesses"
- Nov 2013 John Myers, J.D.
"Child Abuse"
- Jun 2014 Jonathan Fairtlough, J.D.
"Digital Evidence"



TRAINING FOR DEPUTY PROSECUTORS (ALL) (con't)

- Nov 2014 Bill Smock, M.D.
"Forensic Evaluation of Gunshot Wounds"
- Nov 2014 Gael Strack, J.D. and Bill Smock, M.D.
"Strangulation in Domestic Violence and Sex Assault Cases"
- Dec 2014 Scott Kessler, J.D.
"Cross Examination in Domestic Violence Cases"
- Feb 2015 Jonathan Fairtlough, J.D.
"Digital Evidence: Part II"
- Jun 2015 Russell Strand
"Forensic Experiential Trauma Interview"

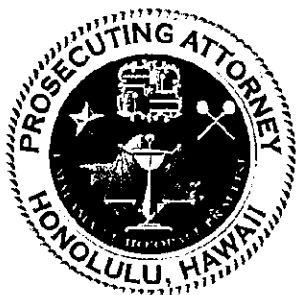


- Aug 2015 Scott Kessler, J.D.
“Jury Selection & Direct Examination”
- Dec 2015 Sandeep Narang, M.D., J. D.
“Shaken Baby Syndrome/Abusive Head Trauma”
- Jan 2016 Christopher Lebeck, J.D.
*“File-less” Deputy, Westlaw/PBK Integration,
Maintaining Digital Evidence*



FEDERAL FUNDING FOR MAINLAND TRAINING

- Jul 2014 *"Domestic Violence and Sexual Assault Training"*
Las Vegas, Nevada (2 DPA's)
- Sep 2014 *"19th International Conference and Summit on
Violence, Abuse and Trauma"* San Diego, CA (1DPA)
- Sep 2014 *"Trial Advocacy in Domestic Violence and Sexual
Assault"* Indianapolis, Indiana (1 DPA)
- Dec 2014 *"Forensic Evidence"* Coronado, CA (2 DPAs)
- Apr 2015 *"Child Abuse & Family Violence Summit"* Portland, OR
(1 DPA)



FEDERAL FUNDING FOR MAINLAND TRAINING (con't)

- Aug 2015 *"NDAA Prosecuting Sexual Assault & Related Crimes"*
Seattle, WA (1 DPA)
- May 2015 *"Evidence for Prosecutors"* Long Beach, CA (2 DPAs)
- May 2015 *"PbK Nat'l User Group Meeting"* St. Louis, MD (4 Staff)
- Sep 2015 *"APS: Providing Help & Hope to Vulnerable Adults"*
Orlando FL (1 DPA)
- Oct 2015 *"Nat'l Symposium on DV"* San Diego, CA (1 DPA)
- Dec 2015 *"Intelligence-Driven Prosecution"* New York, NY (2 DPAs)
- Apr 2016 *"Child Abuse & Family Violence Summit"* - Portland, OR
(1 DPA)



FEDERAL FUNDING

Training & Equipment for Prosecutors \$123,957

Dec 2015 – NDAA: Trial Advocacy Training

- Intensive 1- week course taught by NDAA's top DA's
- 50 deputy prosecutors statewide trained

Sep 28-30, 2016 – International Sex Trafficking Summit

- Invited Asian countries

Hong Kong

Japan

People's Republic of China

Philippines

Republic of Korea

Taiwan

Thailand

Vietnam



FY 2016: TRAINING AT NO COST

National Computer Forensics Institute (NCFI), Alabama

- Cyber investigative training for prosecutors
- Fully funded by the U. S. Secret Service to include travel, per diem and housing
- Limited to 25 prosecutors per class
- PAT has submitted nominees for each NCFI course since 2014
 - 12 deputy prosecutors have been selected among the pool of applicants, nation-wide



OTHER FEDERAL GRANTS

OFFICE ON VIOLENCE AGAINST WOMEN (OVW)

DOMESTIC VIOLENCE FELONY - \$86,373
-funds 1 DPA in Domestic Violence Felony Unit

VICTIMS OF CRIME ACT (VOCA)

VICTIM/ WITNESS PROGRAM - \$371,722
*-funds salaries, supplies, consultants & equipment
(hotspots for wireless access in court)*



Additional Funding FY 2016 & FY 2017

Atherton Foundation - \$50,000

Honolulu Family Justice Center – security cameras

Sexual Assault Justice Initiative (Dept of Justice,
Office of Violence Against Women) - \$400,000

Joint project with DCS, HPD, SATC to address
complex sexual assault cases



SPECIAL PROJECTS

UPDATED



HONOLULU FAMILY JUSTICE CENTER (HFJC)

*“Provide consolidated services and transitional housing for victims
of domestic violence, sex assault and human trafficking”*

Cost of Renovations: \$725,000 (lowest bid)

\$442,863 – balance from GO bonds

Administration found funding to award lowest bidder

Notice to Proceed – March 2016

Contract Completion Date – June 2016



CASE MANAGEMENT SYSTEM

Prosecution by Karpel (PbK)

FY 2016 Accomplishments . . .

File-less DPA

- DPA's bring laptops to court vs file boxes
- DPA's perform file-less Grand Jury presentations
- Able to immediately cover for absent deputy at court; can access case information via laptop
- Case information can be updated at court; no need for DPA to return to office
- Last minute requests by court for copies of documents can be reprinted from laptop



CASE MANAGEMENT SYSTEM

Prosecution by Karpel (PbK)

FY 2016 Accomplishment . . .

eDiscovery – Public Defender's Office

- Electronically Discovery expanded to include all Felony, Misdemeanor and Traffic cases at the Public Defender's Office.

Pending in FY 2017

eDiscovery – Private Defense Attorneys

- Credit card merchant account to be established to process credit card payments



REQUEST FOR ADDITIONAL FUNDING



REQUEST FOR ADDITIONAL FUNDING

EXECUTIVE ASSISTANT I – CASE MANAGEMENT &
STRATEGIC PROGRAM MANAGER - \$95,004

Project Manager for the Case Management System on contract -SR 26M

EA will be responsible for on-going support of prosecutor case management system (PbK), interfaces w/HPD & Courts, eDiscovery, eSubpoenas, training, testing and go-live implementation to PbK upgrades

EA will assist management to streamline workflows; research & recommend new technologies to enhance efficiency

City Charter allows Prosecuting Attorney to appoint Executive Assistants

“The prosecuting attorney may appoint deputies, administrative or executive assistants, and other necessary staff. . .” (Section 8-105. Staff --Revised Charter of the City and County of Honolulu, 2000 Edition)



REQUEST FOR ADDITIONAL FUNDING

MOBILE COMMAND VEHICLE - \$70,386

Purpose: to coordinate assignment of investigators and deputy prosecutors to assist emergency shelters in crisis situations e.g. hurricane, tsunami, or natural disasters.

\$50,000 – purchase command vehicle

\$10,000 – refurbish vehicle

\$10,368 – radio and equipment

